

WEST OXFORDSHIRE DISTRICT COUNCIL

Minutes of the meeting of the  
**MISCELLANEOUS LICENSING SUB-COMMITTEE**  
held in Committee Room Two, Council Offices, Woodgreen, Witney, Oxon  
at 10.00am on 15 December 2016

PRESENT

Councillors: N A MacRae MBE (Chairman), S J Good (Vice-Chairman), E H James and G Saul

22. MINUTES

**RESOLVED:** that the minutes of the meeting of the Sub-Committee held 6 September 2016 be approved as a correct record and signed by the Chairman.

23. APOLOGIES FOR ABSENCE AND TEMPORARY APPOINTMENTS

Apologies for absence were received from Mr E H James.

24. DECLARATIONS OF INTEREST

There were no declarations of interest from Members or Officers relating to matters to be considered at the meeting.

25. PARTICIPATION OF THE PUBLIC

No submissions were received from the public in accordance with the Council's Rules of Procedure.

26. MANDATORY SAFEGUARDING TRAINING FOR ALL LICENSED DRIVERS AND REGISTRATION WITH THE DISCLOSURE AND BARRING SERVICE UPDATE SERVICE

The Sub-Committee received and considered the report of the Group Manager of Environmental and Regulatory Services which provided information on the Joint Operating Forum adopted by the Oxfordshire authorities, sought approval of amendments to the criteria applicable to the Hackney Carriage and Private Hire driver application process in order to promote safeguarding and awareness of safeguarding and the requirement of registration to the DBS update service and informed Members of the changes to licensing made by the Immigration Act 2016.

Members expressed their support for the recommendations and:-

**RESOLVED:**

- (a) That the information contained within the report be noted.
- (b) That all existing drivers and new applicants be required to undergo mandatory safeguarding training.
- (c) That all licensed drivers are required to register for the Disclosure and Barring Service (DBS) update service.

27. LICENSING ENFORCEMENT UPDATE

The Licensing Officer gave a verbal update on recent licensing enforcement activity. Inspections of licensed premises and vehicles had been carried out and Members were pleased to note that no significant issues had been identified.

The meeting closed at 10:05am

CHAIRMAN